



CENTRAL INSITUTE OF HIMALAYAN CULTURE STUDIES
Dahung: West Kameng District: Arunachal Pradesh-790116
Phone: 03782, 207030,273678 email: cihcsdahung@gmail.com
(An Autonomous Body of the Ministry of Culture, Govt. of India)



VACANCY CIRCULAR

Advt. No: 3-21/2018/CIHCS/4877-83

Dated 2nd December, 2022

Central Institute of Himalayan culture Studies (CIHCS) invites application in prescribed format from eligible Indian nationals for filling up the below mentioned post purely on **Contract** basis.

Details of the post:

Sl. No.	Name of the post	No. of post	Emolument	Essential minimum qualification	Age limit	Place of engagement
1	Library Assistant	01	Rs. 21,184/- p.m.	Bachelor degree in Library and information science: knowledge in computer applications with Bhoti as desirable qualification.	< 30 years	CIHCS, Dahung

Terms & Conditions:

1. The post will be filled up on Contract- basis.
2. The age will be calculated as on 01.01.2022.
3. The prescribed application format is appended below at '**APPENDIX-A**'.
4. Relaxation of age shall be as per Government of India Rules.
5. Candidates already employed should apply through proper channel. They will be required to produce a 'No Objection Certificate'.
6. The period of engagement for the Library Assistant shall be for one year & PGT (Physics) is purely temporary for 1 (One) academic session only i.e. 2022-23.
7. Duly filled up prescribed application form in own handwriting along with two recent passport sized photographs and copies of self attested certificates & testimonials addressed to **The Director, Central Institute of Himalayan Culture Studies (CIHCS), P.O. Dahung, West Kameng District, Arunachal Pradesh-790116** along with a non-refundable processing fee in the form of Demand Draft of Rs 300/- (Rupees Three Hundred only) for General category/OBC in favour of "Central Institute of Himalayan Culture Studies, Dahung" payable at SBI, Tenga Valley Branch (Branch code 03594) must reach by speed post/registered post in the office of the Director within 30 (thirty) days i.e. by **17.00 Hrs of 9th January, 2023** from the date of publication of this advertisement. No fee is required to be paid by candidates belonging to SC/ST category. Candidates are advised to write their name, name of post applied for and date of birth on the reverse side of the Demand Draft.
8. The envelope containing the duly filled up prescribed application form along with all the requisite enclosures must be super scribed "Application for the post of (*name of the post applied for*)".

9. Incomplete applications/ applications not made in prescribed format/ applications without processing fee/ applications without relevant documents/ applications received after the due date will not be accepted.
10. CIHCS, Dahung reserves the right to postpone/ cancel/ suspend/ terminate the entire recruitment process without any prior notice/ assigning any reason at any stage. No correspondence would be entertained in this regard.

Sd/-

(Dr. Gurmet Dorje)

Director

CIHCS, Dahung

Dated 3rd November, 2022

Advt. No: 3-21/2018/CIHCS/

Copy to:

1. The Deputy Commissioner, Bomdila for necessary information & wider circulation.
2. The Additional Deputy Commissioner, Singchung for necessary information & wider circulation.
3. The Vice Chancellor, CIHTS for necessary information & display on the Institutes' Notice Board.
4. The Vice Chancellor, NNM for necessary information & display on the Institutes' Notice Board.
5. The Director, CIBS for necessary information & display on the Institutes' Notice Board
6. Sh. B. Lahkar, computer Instructor for necessary information & upload in the Institutes' website.
7. Office copy

(Aakash Shah)

Administrative cum Accounts Officer
CIHCS, Dahung

CENTRAL INSITUTE OF HIMALAYAN CULTURE STUDIES**Dahung: West Kameng District: Arunachal Pradesh-790116****Phone: 03782, 207030,273678 email: cihcsdahung@gmail.com****(An Autonomous Body of the Ministry of Culture, Govt. of India)****PRESCRIBED APPLICATION FORMAT***(To be filled up in own handwriting of the applicant)*

Application for the post of.....

Affix a self
attested recent
passport size
photograph

1. Advertisement No. & date

2. Name of the applicant (in block)

3. Father's Name

4. Mother's Name

5. Date of Birth

(As per matriculation/Secondary School Certificate)

6. Gender

7. Nationality

8. Mobile No.

9. E-mail address

10. Address for correspondence

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11. Permanent address

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12. State of Domicile

13. Particulars of Demand Draft No. & Date.....

Amount.....

14. Academic qualification beginning with high School Examination as per the table below.
(Please attach self attested copies of relevant certificates)

Sl. No.	Examination passed	Board/ university	Subjects	Year	Division/C lass	% of marks/ grade point	Distinction achieved (if any)

15. Whether belongs to (Please attach self attested copy of the certificate)

- a) Schedule Caste : Yes/No
b) Schedule Tribe : Yes/No
c) OBC : Yes/No
d) Ex-servicemen : Yes/No
e) Physically handicapped : Yes/No

16. Work experience:

Sl. No.	Post held	Employer	Last pay drawn with pay scale	Nature of assignment	Period with date

17. Are you a dismissed employee : Yes/No

DECLARATION

I do hereby affirm that statements made above are true to the best of my knowledge and belief. If, I am found to have given any wrong information, my candidature may be cancelled or debarred by the concern authority.

Date:
Place:

Signature of Applicant