

A BRIEF REPORT OF THE ACTIVITIES UNDERTAKEN FROM JANUARY, 2015 TO MAY, 2015 IN CONNECTION WITH SWACHH BHARAT MISSION.

The Swachh Bharat Abhiyan is carried out on every second Saturday in the Institute. All the faculty members, staffs and students of the Institute take active participation in cleaning activities in and around the Institute with a view to dedicate 5 (Five) hours in a month for cleanliness.

10th January, 2015: A circular intimating the Abhiyan along with the agenda to be carried out was issued a day before to all the Faculty members, staff and students of the Institute. All the Faculty members, staff and students assembled in the ground at 9:00 A.M. Attendance of all the participants were taken before commencement of the Abhiyan. Four Groups viz. Group A, B, C and D were constituted. A Group Leader of each Group for monitoring the activities of each Group and a Co-ordinator for overall supervision was selected.

The details of the activities undertaken by each of the Groups are detailed below:

1. Group A:

- a) Cleaning the surroundings of Girls hostel & Staff Quarters.
- b) Removal of unwanted plants and grasses.
- c) Pruning of the trees.
- d) Cleaning of garbage.
- e) Cleaning of drainage system and sewer lines.

2. Group B:

- a) Cleaning the surroundings of the Class rooms and Kitchen.
- b) Cleaning the corridors, windows and dusting of furniture of the class room as well as kitchen.
- c) Re-organizing seating arrangement for making all the class rooms look neat & clean.

3. Group C:

- a) Cleaning the surroundings of the Boy's Hostel.
- b) Cleaning the corridors, windows and dusting of furniture of the Hostel.
- c) Cleaning of the Stage and its surroundings.
- d) Removal of stones from the playfield.

4. Group D:

- a) Cleaning the surroundings of the office buildings.
- b) Cleaning of corridors, windows, almirahs and dusting of computers, printers, Xerox machine and furniture etc.

6th February, 2015: Different target locations were identified and five groups were formed based on these locations. Following activities were undertaken:

1. Maintenance of the Stage and its Premise:

- a) White Washing of the Stage
- b) Painting
- c) Maintenance of retaining wall

2. Cleaning of the surroundings of V-Sat equipment:

- a) Repairing of the fencing.
- b) Cleaning the surroundings of the V-sat equipment.
- c) Concealment of all hanging wires and cables etc.

3. Cleaning of Playground, footpath etc.:

- a) Maintained, cleaned and beautified the footpath near office and stage.
- b) Cleaned and beautified the play ground.

4. Cleaning of the main road:

- a) Minor maintenance like filling up of pot holes and cleaning of unwanted weeds on both side of the entire stretch of 1.7 KM of the main road from the Institute to Dahung was done.
- b) Plastic wastes, Polythene bags were collected and cleaned.
- c) Mud and silt deposited on the road by rain water at many places have been cleared up.

5. Cleaning of entire campus including drains around hostels and staff quarters:

- a) Cleaning of all types of plastic wastes, garbage etc in the entire campus including Girls and Boys Hostels, Staff Quarter, Classrooms, Office, Library, Mess etc.
- b) Cleaning of drains around both the hostel buildings and staff quarter and spraying of disinfectant like bleaching powder and phenyl.

14th March, 2015: Following activities were undertaken:

1. Road Cleaning:

- a) Cleaning of Road was performed by two groups Group A and B.
- b) Group A was engaged for sweeping, collecting garbage including plastic wastes, polythene bags, jungle cutting etc.
- c) Group B was engaged in placing stones in line on both side of the road and white washing on the stones.
- d) Earth filling in Pot holes and broken roads were also carried out and the road was made smooth to a greater extent.

2. Cleaning of Girl's hostel, Staff quarter & their surroundings:

- a) All the rooms in the Girls hostel were swept.
- b) Drains and sewer lines in the hostel and staff quarters were cleaned.
- c) Unwanted weeds were cleared in and around Girls Hostel and staff quarters.

3. Cleaning of Classroom, Kitchen and its surroundings:

- a) The hostel mess was repaired and maintained.
- b) The water filter was thoroughly cleaned.
- c) The classrooms and their surroundings were cleaned.

4. Cleaning of Library, Office and their surroundings:

- a) The Library was revamped.
- b) Irrelevant books were sorted out.
- c) All the files and other documents were arranged properly in all the almirahs in the office.
- d) Unwanted papers were disposed off.
- e) The computers, printers, Xerox machine and furniture were properly cleaned.
- f) Corridors, window panes , doors, wash basins, toilets and the drainage system of the office were cleaned.
- g) The surroundings of the entire Library and Office building were cleaned.

10th April, 2015: A meeting of the Swachh Bharat Abhiyan Committee was held on 9th April, 2015 to discuss the long and short term strategies to be executed in days to come.

The following activities were carried out on 10th April, 2015:

1. Cleaning of Road:

- a) The entire stretch of 1.7 KM of the main road was cleaned by constituting three groups.
- b) Plastic wastes, polythene bags were cleaned.
- c) Earth filling in Pot holes and broken roads were also carried out.
- d) Branches of the trees nearby road were also cut and cleaned.

2. Cleaning of Girls hostel, Classrooms, Staff quarters and their surroundings:

- a) All the rooms in the Girls hostel were swept.
- b) Drains and sewer lines in the hostel and staff quarters were cleaned.
- c) Unwanted weeds were cleared in and around Girls Hostel and staff quarters.
- d) The seating arrangement of all the class rooms was re-organized.
- e) The furniture, corridors and the doors & windows of all the classrooms were cleaned.
- f) The surroundings of the classrooms were cleaned.

3. Cleaning of Library, Office, Kitchen and their surroundings:

- a) The books, news papers, magazines and other papers in the Library were arranged properly.
- b) The furniture, computer, printer, Xerox machine of the Library were cleaned.
- c) All the files and other documents were arranged properly in all the almirahs in the office.
- d) Unwanted papers were disposed off.
- e) The computers, printers, Xerox machine and furniture were properly cleaned.
- f) Corridors, window panes, doors, wash basins, toilets and the drainage system of the office were cleaned.
- g) The surroundings of the entire Library and Office building were cleaned.

9th May, 2015:

The following activities were undertaken:

1. Cleaning of Road:

- a) The entire stretch of 1.7 KM of the main road was cleaned by constituting three groups.
- b) Plastic wastes, polythene bags were cleaned.
- c) Earth filling in Pot holes and broken roads were also carried out.
- d) Branches of the trees nearby road were also cut and cleaned.

2. Cleaning of Girls hostel, Classrooms, Staff quarters and their surroundings:

- a) All the rooms in the Girls hostel were swept.
- b) Drains and sewer lines in the hostel and staff quarters were cleaned.
- c) Jungles were cleared in and around Girls Hostel and staff quarters.
- d) The seating arrangement of all the class rooms was re-organized.
- e) The furniture, corridors and the doors & windows of all the classrooms were cleaned.
- f) The surroundings of the classrooms were cleaned.

3. Cleaning of Library, Office, Kitchen and their surroundings:

- a) The books, news papers, magazines and other papers in the Library were arranged properly.
- b) The furniture, computer, printer, Xerox machine of the Library were cleaned.
- c) All the files and other documents were arranged properly in all the almirahs in the office.
- d) Unwanted papers were disposed off.
- e) The computers, printers, Xerox machine and furniture were properly cleaned.
- f) Corridors, window panes, doors, wash basins, toilets and the drainage system of the office were cleaned.
- g) The surroundings of the entire Library and Office building were cleaned.

The activities mentioned above will be continued with innovative need based modification of actions.